**Name:**

**Editing:**

**Peer Review Report Instructions**

This one of your last opportunities to re-write your paper in response to feedback. Be thorough. **Check off** that you have completed each task in the far left column. Write notes in the draft (hard copy or electronic) as to what needs to be changed, could be improved.

**Write a Peer Review Report in which you identify**

* + 1 - 2 of the biggest strengths of the paper
  + 1 - 2 aspects that the author needs to focus on most
  + rubric completion

**YOUR EFFORT AND FEEDBACK WILL BE EVALUATED BY THE AUTHOR AND INSTRUCTOR.**

|  |  |
| --- | --- |
|  | **Title Page & Headings** |
|  | Circle errors |
|  | **Inspect references** |
|  | **1:1 referencing** |
|  | Check to see that each reference in the text appears in the reference section. |
|  | Check to see that each reference in the reference section appears in the paper. |
|  |  |
|  | **Citing references in text** |
|  | Do **all** the in-text references follow proper APA style? Circle the ones that do not. |
|  |  |
|  | **Reference Section** |
|  | Are the references in proper APA format? |
|  | Alphabtical order? |
|  | Make corrections for 1 reference. |
|  | Circle where other corrections need to be made. |
|  |  |
|  | **Other APA formatting things to look for** |
|  | Proper use of numbers |
|  | Proper use of abbreviations (e.g., i.e., etc. and for terms) |
|  | Other APA style suggestions |
|  | **Content & Organization** |
|  | Read **introduction & conclusion**. Do they fulfill their functions? |
|  | Do the **article summaries** contain the needed information (method, results, conclusion)? |
|  | Do you understand the described in the **article summary**? |
|  | Examine **topic sentences** and **transitions**. Do they give you a clear idea of the main topic or main point of the next paragraph? Do they help you to understand the how each point is connected? |
|  | Do you understand the overall research question & thesis? |
|  | Do you understand the organization of the paper and is it effective in helping you learn about the topic? |
|  | Are there aspects to the paper that may need more clarification, more research cited? |
|  | Are there **terms** that you do not understand, and may need to be defined? |
|  | **Readability** |
|  | **Read paper aloud.** |
|  | Circle any sentences that you find difficult to understand and write “DNU” in the margins. |
|  | Make suggested edits for 3 – 4 of these sentences. |
|  | Other things to look for: |
|  | Lack of professional writing style |
|  | Poor grammar, spelling errors, lack of proofreading |